

## WRWSD Board of Trustees Saturday Meeting – 4/12/25

President Levermore called the meeting to order at 9:30am.

**Roll Call:** Present: Armstrong, Feil, Harper, Kost, Levermore, Moore, Wales, Mgr. Wilkin

**Minutes:** A motion was made by Harper and seconded by Kost to approve the 3/31/25 minutes as distributed and read. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (Levermore): The WRWSD Annual meeting is on April 19<sup>th</sup> at 7:00pm in the Lodge. We will acknowledge our accomplishments for the year, lead newly elected Trustees in the Oath of Office and elect Officers for the year.

**Treasurer's Report** (Feil): Two motions were made. *(See below)*

**Manager and Plant Superintendent Report** (Mgr. Wilkin/Supt. Wilson):

- Mgr. Wilkin shared two DLZ proposals with Trustees. One is a study of the current WRWSD water and sewer plant capacities. The cost is \$22,500. Funds will come from the sewer assessment fund created this year. The second proposal is for the creation of bulk chemical tank drawings required by the EPA. Once completed, the drawings will be submitted to the EPA.
- Our water supply is limited. We have a 200,000-water tower which is filled and depleted each day. It takes our crew seven hours to treat enough water to fill the tank in the off-season. During peak season, this is increased to thirteen hours. We have a 45-day water supply in our reservoir and that amount varies depending on the weather and the number of homes in the community.
- We have noticed a 150% increase of inflow and infiltration of water returned to the sewer plant during storms. This indicates that we are treating rainwater illegally draining into our sewer system from sump pumps and/or gutters. We will be sending communications to members that we will be inspecting sump pumps and gutter discharge at their homes to identify issues and have them corrected.
- We have installed SCADA software which is an automated chemical dispersal to enhance our operational flow.

**Old Business:** None

**New Business:** The Board agreed to authorize Mgr. Wilkin to work with DLZ on their study of the water and sewer plant capacities. Trustee Kost asked Mgr. Wilkin if there was a cost associated with DLZ creating the stamping drawings required by the EPA. The cost is \$5,000.

**Motions and Resolutions:**

- A motion was made by Wales and seconded by Armstrong to approve the March 31<sup>st</sup> financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Feil and seconded by Kost to appoint Trustee Armstrong as Assistant Treasurer and add her to the signature card. A yea/nay vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Membership Concerns:** None

**Adjournment:** The motion to adjourn was made by Moore and seconded by Armstrong. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 9:48am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary